Roommate Agreement

This agreement is executed on _____/____/______(MM/DD/YYYY) between:

Name: __________________ UNI: ________
Name: ______________________ UNI: ________
Name: __________________ UNI: ________
Name: ______________________ UNI: ________
Name: __________________ UNI: ________
Name: ______________________ UNI: ________

PURPOSE

In consideration of the articles below, the residents of __________________________ agree to create and maintain a safe, healthy, and productive living environment. Upon their respective execution of this agreement, the Roommates of, __________________________ suite _______, affirm their joint interest in the creation and maintenance of successful living. It is henceforth understood that this agreement is in accordance with Columbia Residential Policy and Columbia University Policy.

1. Socializing:
   a. Refrain from making excessive noise between the hours of ______pm/am and ______pm/am
   b. Guests can come over
      i. ___ at any time.
      ii. ___ should be out of the common areas by ______ pm/am.
      iii. ___ not while a roommate is studying.
      iv. ___ with advanced notification and agreement.
   c. Arrangements for overnight guests should be made this amount of time in advance _______.
      (Arrangements will be made in accordance with Columbia Residential Guest Policy)

2. Cleaning:
   a. Dishes should be cleaned
      i. ___ immediately after use.
      ii. ___ within this much time after use _______.
   b. Trash should be taken out
      i. ___ regularly. (Define whether this means when the garbage is full, when it is smelly, etc)
      ii. ___ as needed.
         1. ___ By whoever notices it.
         2. ___ Rotating roommates with a decided schedule we develop.
   c. We will sweep/dust floors and wipe counter surfaces in common areas
      i. ___ once a week.
      ii. ___ once a month.
      iii. ___ as needed.
         1. ___ By whoever notices it.
         2. ___ Rotating roommates with a decided schedule we develop.
   d. Bathroom:
      i. Toilet/tub/surfaces should be cleaned
         1. ___ Once a week
         2. ___ Bi-weekly

3. Noise:
   a. It is ___ ok ___ not ok to have study groups in our room/apt.
   b. Study hours for common areas will be _____________.
   c. When studying in the common rooms,
      1. ___ moderate noise is acceptable (i.e. music, television, etc.)
      2. ___ refrain from watching television or listening to music without headphones
   d. Watching television/listening to music in the common area is permitted between the hours of _______
4. **Finances:**
   a. How should shared purchased items be financially split? (i.e. toilet paper, paper towels, etc.)
      i.  ___ We will split the agreed upon cost of each purchase 50/50
      ii. ___ We will decide who buys which essentials.
   b. The cost of gas/electricity and internet/cable will be shared in the following breakdown:
      i.  Electricity/gas account is held by ____________________________.
         1. ____________________________’s portion of the bill is due on
         ____________________________.
      ii. Internet/cable account is held by ____________________________.
         1. ____________________________’s portion of the bill is due on
         ____________________________.

5. **ONLY the following items will be shared (i.e. pots, pans, vacuum, etc.):**

   ______________________________________________________
   ______________________________________________________

   *After using the above items, return them to their original condition*

6. **How should the space be shared? (Cabinets, shelves, pantries, etc.)**
   a. We will split the cabinet and shelves evenly between roommates.  Yes ____ No____
   b. We will allocate space as needed between roommates.  Yes ____ No____

   ______________________________________________________
   ______________________________________________________
   ______________________________________________________

7. **If one roommate leaves for an extended period of time, we agree to**
   a. ___ notify the other roommate
   b. ___ It is unnecessary to notify the other roommate

   *If one roommate is subletting for the summer of studying abroad for the semester, we agree to inform one another.*

8. **We agree to ask permission to enter the bathroom while a roommate is showering.**

   EXECUTION
   We agree to the articles set forth above. Our cooperation with each other is hereby resolved:

   ____________________________       ________
   Signature                        Date

   ____________________________       ________
   Signature                        Date

   ____________________________       ________
   Signature                        Date