

99 Claremont Avenue

Building Guide

Columbia University Residential
School of General Studies Housing

Welcome to 99 Claremont Avenue and to the Columbia GS residential community. This newly renovated building is Columbia's first residence hall designed exclusively for students in the School of General Studies, and we're glad you're here.

We know GS students bring a wide range of life experience to campus, and we designed this space with that in mind: a place where you can focus on your studies, connect with fellow residents, and feel at home at Columbia.

This guide covers everything you need to know about the building's amenities, shared spaces, and community expectations. Please keep it handy as a reference throughout the year.

Building Overview

99 Claremont Avenue is located at Claremont Avenue and West 122nd Street, just a few blocks from Columbia's Morningside and Manhattanville campuses. The building underwent a full gut renovation prioritizing energy efficiency, modern amenities, and the preservation of its historic architecture.

Amenities

- Common kitchen on the ground floor; kitchenettes (sink, cabinets & microwave) on each residential floor
- Laundry room with Speed Queen washers and dryers
- Fitness center
- 8th Floor Resident Lounge
- Rooftop outdoor space
- Shared single-use bathrooms on each floor (private, available to all genders)
- Bicycle storage
- Electronic CUID card entry (Persona access system)
- Elevator
- Central air conditioning

Note: Amenities may be updated. If something listed here doesn't match what you see in the building, contact the Residential office for the most current information.

Room Types

Single rooms provide a private living space and are available to students of all genders who have opted into gender-neutral housing.

Double rooms are shared by two students and are assigned as single-gender rooms.

Key Contacts

Contact	Phone	Email
Resident Manager	See Building Profile	Submit a Maintenance Request
Columbia Residential Office	(212) 854-9300	residential@columbia.edu
General Studies Resident Advisors	--	gsresidentadvisor@columbia.edu
General Studies Housing Liaisons	--	gs-housing@columbia.edu
Facilities Service Center (maintenance emergencies)	(212) 854-2222	--
Public Safety (emergencies)	(212) 854-5555	--

Your first points of contact for building and community support are right here at 99 Claremont. The Resident Manager oversees day-to-day building operations and is available to help with facilities questions, building access issues, and general concerns about the space. The GS Resident Advisors (RAs) live in the building and are here to help you navigate residential life, connect with fellow residents, and find campus resources.

To get help with maintenance concerns, you have two options. To submit a non-emergency maintenance request, log in to the service request portal at servicerequest.cuf.columbia.edu. In the case of an emergency maintenance issue, please ensure you call the Facilities Service Center, staffed 24/7, at (212) 854-2222.

Shared Space Guidelines

The shared spaces at 99 Claremont belong to the whole community. These guidelines help keep them clean, safe, and available for everyone. They're straightforward: clean up after yourself, be considerate of your neighbors, and report anything that needs attention.

Common Kitchen

The ground floor has a common kitchen available 24 hours a day. The kitchen includes a Frigidaire electric range (a use-and-care guide is available on the building's website page). Residents are responsible for providing their own cookware, utensils, dishes, cleaning supplies, and food storage.

- Clean up immediately after cooking. Wash and put away all dishes and cookware, wipe down the stovetop and counters, and clean the sink before you leave.
- Never leave cooking unattended. Stay in the kitchen whenever the stove or oven is in use.
- Turn off all appliances when you're done.
- Label your food and any other property with your name and date. Don't use food or belongings that aren't yours.
- Store food properly and discard expired items regularly.
- Dispose of trash, recycling, and food waste in the appropriate bins. Do not pour grease or large food scraps down the sink.
- Keep noise to a minimum during quiet hours (see the Quiet Hours section of this guide).
- Report damaged equipment or maintenance issues through the service request portal or to building staff.

Please label any personal items (cookware, containers) you leave in the kitchen with your name. Columbia Residential is not responsible for personal property left in shared spaces.

Laundry Room

The laundry room is equipped with Speed Queen washers and dryers. Payment is handled through the **Speed Queen app**, which you can download from the App Store or Google Play. Use location code **TMSQ41** when setting up the app. The app also lets you check machine availability and set reminders when your cycle is done.

For laundry machine service issues, submit a ticket at www.tedimatts.com/service or contact TediMatts at (888) 246-4545.

- Remove your laundry promptly, ideally within 15 to 30 minutes after the cycle finishes. Set a timer or use the app's reminder feature so machines stay available for others.
- Use the correct amount of detergent. Overloading detergent can damage machines and reduce wash quality.
- Don't overload washers or dryers. This prevents damage and ensures clothes are properly cleaned and dried.
- Clean up after yourself. Dispose of lint, empty detergent containers, dryer sheets, and any trash before leaving.
- Respect others' belongings. Don't remove another resident's laundry unless it has been left unattended for an extended period.
- Report broken machines immediately using the TediMatts service portal listed above.
- Keep noise to a minimum, especially during quiet hours.

Fitness Center

The fitness center is available to all residents who have signed the required waiver. No guest access is permitted.

- Sign the waiver before your first visit. Access will not be granted without a signed waiver on file.
- Wear proper athletic footwear at all times. Dress shoes, sandals, and slippers are not permitted in the workout area.
- Wipe down all equipment after each use.
- Return equipment to its original location when you're finished.
- Use headphones or earbuds when listening to music. Audible music and loud conversation are not permitted.
- Equipment is first-come, first-served. Don't reserve or hold equipment, and be mindful of others during busy times.
- Food and alcoholic beverages are not permitted. Water bottles are fine.
- Smoking and vaping are prohibited.
- Children under 16 are not permitted in the fitness center.
- Do not remove equipment from the fitness center. Removal may result in a fine.

Columbia Residential is not responsible for loss of or damage to personal property in the fitness center. Building management reserves the right to restrict access for residents who do not follow these guidelines.

8th Floor Resident Lounge

The 8th Floor Resident Lounge is a shared space for studying, relaxing, and connecting with fellow residents. It is open daily from **7:00 AM to 10:00 PM**.

- The lounge is available on a first-come, first-served basis. Seating and tables may not be reserved or held for extended periods.
- Keep noise at a considerate level. The lounge serves residents who are studying as well as socializing, so be mindful of both uses.
- Use headphones or earbuds when watching videos or listening to music.
- Clean up after yourself before leaving. Throw away any trash, wipe down surfaces, and return furniture to its original arrangement.
- Food and non-alcoholic beverages are welcome. Alcohol is not permitted.
- Do not leave personal belongings unattended. Columbia Residential is not responsible for lost, stolen, or damaged personal property.
- Smoking and vaping are prohibited.
- A maximum of two guests per resident is allowed. Residents must be present with their guests at all times.
- Report any damage or maintenance issues through the service request portal or to building staff.

Rooftop Outdoor Space

The rooftop outdoor space is open daily from **8:00 AM to 4:00 PM**.

- A maximum of two guests per resident is allowed in the outdoor space. Residents must be present at all times while their guests are in the building.
- No one under 18 is permitted unless accompanied and supervised by a legal guardian.
- Do not climb, stand, or jump on furniture. Furniture and other items in the space may not be moved.
- Use headphones or earbuds for music. Audible music is not permitted.

- No glass or breakable dishware.
- Alcohol and smoking/vaping are prohibited.
- Only official service animals are permitted. No pets.
- Clean up after yourself and don't leave any trash behind.
- The outdoor space may be closed during inclement weather or at the discretion of building management.

Bike Room

The bike room provides secure indoor storage for residents' bicycles. Space is available on a first-come, first-served basis.

- All bikes must be locked to one of the posts in the room using your own lock. Bikes that are not locked to a post may be removed.
- Space is first-come, first-served. There are no reserved or assigned spots.
- One bike per resident.
- Keep your bike within the designated post area. Do not block aisles, doorways, or access paths.
- Do not store bikes in hallways, stairwells, or any common area outside the bike room.
- No bike repair or maintenance in the bike room. Oil, grease, and bike fluids can damage the floor and create hazards.
- E-bikes and e-scooters with lithium-ion batteries may not be stored or charged in the bike room or anywhere inside the building due to fire safety regulations.
- Smoking and vaping are prohibited.
- Report any issues (broken posts, security concerns) through the service request portal or to building staff.

Columbia Residential is not responsible for theft, loss, or damage to bicycles or bicycle accessories stored in the bike room. We strongly recommend using a high-quality U-lock or heavy-duty chain lock.

Important Policies

Cleaning

Your Room

Residents are responsible for keeping their assigned bedroom clean and in good condition throughout the year. This includes all furnishings, appliances, and fixtures in the room. You're expected to maintain satisfactory standards of sanitation, garbage disposal, and safety. Take out your trash regularly, keep surfaces and floors clean, and don't let conditions develop that could attract pests or create hazards.

Shared Bathrooms

The shared bathrooms on each floor are cleaned by Residential staff on a weekly schedule. In order for staff to clean effectively, personal items must be removed from the bathroom before the scheduled cleaning. Items left in the space will prevent staff from completing the cleaning, so please store toiletries and personal belongings in your room when not in use.

The weekly cleaning schedule will be posted on each floor once it is finalized. Keep an eye out for posted notices or updates from building staff.

Common Areas

Residents share responsibility for keeping common areas presentable and functional. This includes kitchens, the laundry room, the 8th floor lounge, hallways, and any other shared spaces. While each space has its own guidelines elsewhere in this guide, the basics apply everywhere: clean up after yourself, don't leave personal items behind,

and report maintenance issues or damage through the service request portal or to building staff. Common areas that are consistently left in poor condition affect the entire community and may result in restricted access.

For more information, review the full [Residential Cleaning and Maintenance policy](#).

Refrigerators & Microwaves

Shared Appliances

There is one full-size refrigerator in the common kitchen on the ground floor that is shared by all residents. Each floor's kitchenette has a microwave, and the ground floor common kitchen has two microwaves. These are the only microwaves available for resident use.

In Your Room

Residents may bring a personal mini-fridge for use in their room, provided it meets the following requirements:

- Mini-fridges must not exceed 2.5 cubic feet in volume.
- Full-size refrigerators are not permitted.
- Mini-fridges must be plugged directly into a wall outlet. They cannot be plugged into power strips or extension cords of any kind.
- Personal mini-fridges must be kept in your room. They cannot be placed in kitchenettes, lounges, hallways, or any other common area.
- Microwaves are not permitted in student rooms.

Fire Safety

99 Claremont is equipped with smoke detectors, sprinklers, fire extinguishers, and a building-wide fire alarm system. A detailed Fire Safety Plan will be available on the building's website page.

If the fire alarm sounds:

- Leave the building immediately. Do not stop to gather belongings.
- Use the stairs. Never use the elevator during a fire alarm.
- Close your door behind you.
- If smoke is present, stay low to the ground where the air is clearer.
- If your door is hot to the touch, do not open it. Seal the gap under the door with a towel or clothing, go to the window, and call 911.
- Once outside, move away from the building and do not re-enter until building staff or the fire department gives the all-clear.

Smoking

Smoking and vaping are prohibited throughout the entire building, including all residential rooms, common areas, hallways, stairwells, the rooftop, and any enclosed or partially enclosed spaces. This applies to cigarettes, e-cigarettes, vaporizers, cigars, pipes, hookahs, and any other smoking devices. For more information, review the [Residential smoking policy](#).

Quiet Hours

Residents are expected to [keep noise at a reasonable level at all times](#). Designated quiet hours are in effect during the following periods:

Period	Quiet Hours
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Sunday through Thursday	11:00 PM to 8:00 AM
Friday and Saturday	1:00 AM to 8:00 AM
Reading/Exam periods	24-hour quiet hours

During University-designated reading and examination periods, 24-hour quiet hours are in effect. This applies to all shared spaces as well as residential floors.

Guests

Residents are responsible for their guests at all times. Guests must be accompanied by their host in all common areas. For the rooftop outdoor space, a maximum of two guests per resident is permitted. Review the [full Columbia Residential guest policy](#) for additional details.

Subletting

[Subletting is not permitted at 99 Claremont Avenue.](#) For questions about housing during periods of absence, contact Columbia Residential.

Maintenance Requests

For non-emergency maintenance issues in your room or in shared spaces, submit a service request at servicerequest.cuf.columbia.edu. You'll need to log in with your Columbia UNI.

For emergency maintenance issues (flooding, no heat, power outage, gas smell), call the Facilities Service Center at **(212) 854-2222** at any time.

Resources

The following resources are available on the 99 Claremont Avenue building page at residential.columbia.edu:

- [Stove Use & Care Guide](#) (Frigidaire Electric Range manual)
- [Laundry Quick-Start Guide](#) (Speed Queen app setup with location code TMSQ41)
- **Fire Safety Plan**
- [Service Request Portal](#)
- [Columbia Residential Policies](#)